

AUDIT AND GOVERNANCE COMMITTEE – WORK PROGRAMME (as at 30/07/24)

Issue	Report Author	Meeting at which will be reported
22 August (tbc)		
Standards and Ethics Report - Quarter 1	Charlotte Smith, Apprentice Solicitor	22 August 2024
Corporate Risk Update To provide Committee members with an update in respect of the Council's corporate risk register.	Paul Stone, Strategic Director of Resources (Section 151 Officer)	22 August 2024
Local Government and Social Care Ombudsman Annual Review Letter 2023/24	Elizabeth Warhurst, Head of Legal and Support Services (Monitoring Officer)	22 August 2024
Treasury Management Stewardship report 2023/24	Anna Crouch, Head of Finance	22 August 2024
Internal Audit Progress Continuation Report	Kerry Beavis, Audit Manager	22 August 2024
September 2024		
Statement of Accounts 2021/22 To members to approve the Statement of Accounts 2021/22.	Anna Crouch, Head of Finance	25 September 2024
Draft Accounting Policies 2023/24	Anna Crouch, Head of Finance	25 September 2024
Review of the Council's Arrangements for Dealing with Complaints about Councillors	Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	25 September 2024
November 2024		
Annual Review of the Council's Constitution	Kate Hiller, Legal Team Manager and Deputy Monitoring Officer	20 November 2024
Annual Governance Statement 2023-24 Approval of the Annual Governance Statement for 2023-24	Paul Stone, Strategic Director of Resources (Section 151 Officer)	20 November 2024
Standards and Ethics Report - Quarter 2	Charlotte Smith, Apprentice	20 November 2024

Issue	Details	Report Author	Meeting at which will be reported
	Solicitor		<p>Treasury Management Update Report - Quarter 2 To present the quarterly treasury management report to members,</p>
<p>Annual Governance Statement 2023/24 The Council is required to produce an Annual Governance Statement which is presented as part of its annual Statement of Accounts.</p>	Paul Stone, Strategic Director of Resources (Section 151 Officer)	20 November 2024	
February 2025			
<p>Standards and Ethics Report - Quarter 3</p>	Charlotte Smith, Apprentice Solicitor	5 February 2025	<p>Treasury Management Update Report - Quarter 3 To present the quarterly treasury management report to members.</p>
March 2025			
There is currently nothing scheduled for this meeting			
April 2025			
<p>Annual Member Conduct Report</p>	Charlotte Smith, Apprentice Solicitor	23 April 2025	<p>Draft Accounting Policies 2024/25 To present the Draft Accounting Policies 2024/25 to members for approval</p>
<p>Draft Accounting Policies 2024/25 To present the Draft Accounting Policies 2024/25 to members for approval</p>	Anna Crouch, Head of Finance	23 April 2025	
June 2025			
<p>Standards and Ethics Report - Quarter 4</p>	Charlotte Smith, Apprentice Solicitor	4 June 2025	<p>Treasury Management Stewardship Report 2024/25 To report the Treasury Management Stewardship Report 2024/25 to members</p>
<p>Treasury Management Stewardship Report 2024/25 To report the Treasury Management Stewardship Report 2024/25 to members</p>	Anna Crouch, Head of Finance	4 June 2025	